

BVCHA JUNE 20, 2020

TO WHOM IT MAY CONCERN:

**A GENERAL MEMBERSHIP MEETING
WAS HELD 6-20-20, AT 8:07 AM AT THE
CLUB SHOW. IT WAS CALLED TO ORDER
BY SUMMER HOUSLEY, PRESIDENT.**

**IT WAS PROPOSED THAT THE BI-LAWS
BE AMENDED TO ALLOW AN
ADDITIONAL SIGNER ON THE CLUB
CHECKING ACCOUNT.**

**THIS WILL BE THE CURRENT NCHA
SECRETARY, CATHY CARPENTER AND/
OR ANY FUTURE ASSIGNS TO THAT
POST.**

**DAN KISER SECONDED THE PROPOSAL
AND IT WAS UNANIMOUSLY APPROVED
BY THE MEMBERSHIP.**

RESPECTFULLY:

A handwritten signature in black ink, appearing to read "Summer Housley", written in a cursive style.

**BY-LAWS
OF THE
BOISE VALLEY CUTTING HORSE ASSOCIATION**

ARTICLE I

NAME AND PURPOSE

Section 1: **Name:** The name of this organization shall be "**Boise Valley Cutting Horse Association (BVCHA)**" as of January 1st, 2020.

Section 2: **Mission Statement:** The principal purpose of the Boise Valley Cutting Horse Association shall be to annually sponsor, organize, and conduct Cutting Horse Contests and other activities, for the benefit of the active membership. In addition, the organization shall encourage all member cutters by providing various levels of competition, thereby allowing the members to gain experience and confidence in the art of cutting.

Section 3: **Office:** The principal office and physical business address shall be that of the current Secretary-Treasurer. The mailing address will be a post office box dedicated to BVCHA solely.

ARTICLE II

MEMBERSHIP

Section 1: **Eligibility:** Any person interested in the cutting horse shall be eligible membership in this association.

Section 2: **Dues:** Dues shall be determined by the membership at the first general membership meeting for that calendar year. Annual dues shall apply for the calendar year, from January 1, to December 31, regardless of the date that a new applicant joins the Association.

Section 3: **Classes of Membership:** There shall be two classes of membership in the BVCHA; Family and Single. A Family Membership shall consist of a husband and wife and all children living in the same household who are 18 years of age and younger. (Special circumstances shall permit minor children family

members who do not live in the same household as one of the parents). A single membership shall be for any persons who are over 18 years of age and have no dependent children who wish to be members.

Section 4: Ownership of Horses: All horse owners must be current BVCHA members if their horse is shown in BVCHA events.

Section 5: Membership Applications: All members, and parents or guardians of all minor children, must sign a membership form and a Hold Harmless Agreement to release the club and other members from liability in the unfortunate case of personal injury, property damage, or accidental or wrongful death. This section shall apply to all present and future members.

Section 6: Membership Participation: It shall be the duty of every member to support all activities which are designed to encourage new applicants to join the Association. It is also the duty of every member to be of special assistance and help to other BVCHA members in the training and development of their horses.

Section 7: Expulsion: The Board of Directors may, by two-thirds vote, expel any member, who has been guilty of gross misconduct, or whose continued membership has been found to be detrimental to the welfare of the Association. Furthermore, there will be a mandatory expulsion of any member who displays any un-gentlemanly or un-ladylike action in regards to a judge's decision at any public meeting. All complaints of this nature must be filed in writing to the Board of Directors.

ARTICLE III

ELECTIONS

Section 1: Requirements: The BVCHA shall hold an annual meeting each season to elect officers and members of the Board of Directors. This election must be held before January 1 each year. This allows the association to provide Officer Information to the NCHA before Jan 1 each year.

Section 2: Nominations: Nominations may be made by BVCHA members who

have been BVCHA members for the preceding season. The President shall appoint a Nominating Committee to recruit candidates for the positions on the Board of Directors. Other candidates for board of directors may be nominated from the floor during regularly scheduled meetings prior to the annual election. Nominations for the officers will come from the Board of Directors, to be voted on by the general membership at the annual meeting.

Section 3: **Ballots:** Votes shall be cast by secret ballot for each elected office and position. Votes may be cast by ballot at the annual general election or by mail-in ballot prior to the annual general election. Safeguards must be established to insure the integrity of the vote to one vote per member. Each single membership gets one vote: family memberships get two votes providing that there are two family members in the household who are over eighteen years of age. A simple majority of the ballots cast shall determine the winners of the election.

Section 4: **Candidate Eligibility:** Candidates for office must have been members of the Association for at least the preceding season prior to being nominated, elected, or appointed to be in charge of a position or office.

ARTICLE IV

OFFICERS

Section 1: The officers of the BVCHA shall consist of the President, Vice President, Secretary and Treasurer Officer positions are also considered BVCHA board of Directors and shall have voting rights in all club matters. The President shall serve a term of Two years, the Vice President, Secretary and Treasurer shall serve for a term of one year. This allows the President to set goals and follow through to achieve these goals to better serve the BVCHA.

Section 2: **President:** The president shall preside at all of the general membership meetings and also Board of Director meetings of the Association. The President shall also carry out all policies as set forth by the Board of Directors. The President shall co-sign all checks for

payment of the BVCHA financial obligations.

Section 3: Vice-President: The Vice-President shall carry out all of the duties of the President in the absence of the president. The Vice-President, along with the President, may draft and sign checks of the BVCHA in the absence of the Secretary/Treasurer.

Section 4: Secretary: The Secretary shall keep the minutes of all BVCHA meetings, answer all correspondence, act as secretary ex-officio at all of the Board of Directors meetings.

Section 5: Treasurer: The Treasurer will handle all funds, pay all bills duly authorized by the membership or the Board of Directors and co-sign all checks issued, except when not available. The current NCHA show secretary shall have signing privileges on the checking account as one of 2 signers required on any NCHA payout or bill at the time of the event.

BOARD OF DIRECTORS

Section 1: Powers of the Board of Directors: The Board of Directors shall have the power and authority to take whatever action is deemed necessary to carry out all the lawful objectives and purposes of the Association. This shall include enforcing the By-Laws and Rules and Regulations as well as proposing changes to the By-Laws and Rules and Regulations.

Section 2: Number of Directors: The Board of Directors will consist of ten (10) members elected by a majority of the membership, which will include the 4 officer positions, the President, Vice-President, Secretary, and Treasurer.

Section 3: Election of Directors: Seven (7) members of the Board of Directors shall serve a term of 2 years and shall be elected by a simple majority vote at the annual elections of the association. New directors shall take office at the annual general membership election meeting. Director's position shall be filled at the appropriate year at the general membership election meeting. Three members shall be elected in even # years, and 4 shall be elected in Odd # years to keep the board from changing to all new members.

- Section 4:** Vacancies on the Board of Directors: Vacancies on the Board of Directors shall be filled at a general membership meeting.
- Section 5:** Quorum of the Board of Directors: At each meeting, a quorum of the Board of Directors shall consist of a minimum of four (5) members of the board.
- Section 6:** Removal of Members of the Board of Directors: Members of the Board of Directors have a serious responsibility to the Association. Therefore, failure to abide by the following Requirements shall constitute grounds for removal from the Board, after review by all of the members of the Board. These requirements are: Expulsion from the Association, Failure to pay dues promptly, Non-Attendance of two consecutive meetings without a valid excuse.

ARTICLE VI

COMMITTEES

The President of the Association shall appoint the following committees for each season. Each committee shall serve for only the present year.

- Section 1:** Judging Committee: The responsibilities of this committee shall be to select and schedule judges to judge each of the BVCHA shows when points and/or prizes are awarded.
- Section 2:** Rules Committee: The responsibilities of this committee shall be to take recommendations from the BVCHA membership and suggest new rules, or changes to rules, to the Board of Directors.
- Section 3:** Points Committee: The responsibilities of this committee shall be
(1) to keep a record of all show results;
(2) to determine the award of season points, on a show by show basis, for each horse and rider team;
(3) to post standings for all competitors throughout the season; (4) to archive the judges score sheets for the season.
- Section 4:** Show and Cattle Committee: The responsibilities of this committee

shall be to arrange for facilities and cattle for each scheduled show throughout the season.

Section 5: Grievance Committee: The responsibilities of this committee shall be to gather complaints and input from the membership, and to present these problems to the Board of Directors for review and provide corrective action if necessary.

Section 6: Sponsorship Committee: The responsibilities of this committee shall be to seek out potential sponsors, and create relationships with current sponsors. The head of this committee will keep a record of sponsors from year to year (which will be kept in a club binder). At the end of their term if not reelected they will turn over the binder and all its contents.

Section 6: Additional Committees: The president shall appoint additional committees, if the need arises, to further the best interests of the Association.

ARTICLE VII

MEETINGS

Section 1: Schedule of Meetings: The meetings of the BVCHA, either general membership or Board of Directors, shall be held monthly during the months of January through October at a date, time, and place specified by the president.

Section 2: Meeting Protocol: All BVCHA meetings shall be held in accordance with "Robert's Rules of Order" to regulate procedure and debate unless the Association By-Laws preempt "Robert's Rules of Order".

ARTICLE VIII

AMMENDMENTS

Section 1: By-Law Changes: The By-Laws may be changed and amended at any time by a two-thirds vote of members present at a general membership meeting.

Section 2: Waiting Period: By-Law changes voted on and passed at a general membership meeting cannot be adopted and become effective until the next general membership meeting of the Association.

ARTICLE IX

STANDING RULES AND REGULATIONS

Section 1: The Boise Valley Cutting Horse Association shall be governed by a membership approved set of Standing Rules and Regulations.

ARTICLE X

APPROVAL AND DISBURSEMENT OF THE ASSOCIATION FUNDS

Section 1: Approval of Expenses: All monies received from dues, fees, donations, etc. shall be deposited in the BVCHA bank account. These monies shall be used to pay for the current and legitimate expenses, as approved by the membership at regularly scheduled meetings.

Section 2: Expenses Not Requiring Approval: Certain regular expenses, such as direct show expenses and ongoing operating expenses may be paid by the Treasurer without requiring general membership or Board of Director approval. Some of these expenses are: show cattle expenses, show cattle trucking expenses, show judging fees, facility rental fee, show manager fee, newsletter printing expenses; postal expenses, office expenses, etc.

Section 3: Operating Cash: The Treasurer shall have the authority to maintain cash from the BVCHA treasury in the amount of \$100.00 to be used by the Show Secretary to make change at shows when the contestants pay their fees in cash.

ARTICLE XI

DISSOLUTION

Section 1: Upon dissolution of the Association, all assets shall be and become the exclusive property of an organization having purposes similar to those of this Association. This organization shall be determined by the Board of Directors of the BVCHA. No member of the BVCHA shall be entitled to any assets, or any interest in any assets of the BVCHA.

DATED This: July 13, 2020

Summer Housley, President

Wade Hyer, Vice President

Chalyse Edgar-DeBenedetti, Treasurer

Beth Hummel, Secretary

Additional Board of Directors

- 1. Toby Williamson**
- 2. Cathy Carpenter**
- 3. MikiAnna Hummel**
- 4. Richard Jordan**
- 5. Dan Kiser**
- 6. Tammie Newman**